



# INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, KALYANI

Autonomous institution under MHRD, Govt. of India

&

Department of Information Technology & Electronics, Govt. of West Bengal

14 No. Adivasi Para, WEBEL IT Park, Kalyani -741235,

West Bengal, website : [www.iiitkalyani.ac.in](http://www.iiitkalyani.ac.in)

## Notice Inviting Quotations

For Printing in English and Hindi

Ref : IIITK/Enquiry/2020/107

Dated 08.02.20

Sealed Quotations are invited from Agencies/Firms for doing printing work (both black & white and colour) both in English and Hindi with hard/soft binding for IIIT Kalyani .

Quotations are to be submitted in closed sealed cover complete in all respect superscribed "Quotation for printing of IIIT Kalyani" within 15<sup>th</sup> February, 2020 2:00 pm to the below address :-

The Registrar,  
Indian Institute of Information Technology Kalyani,  
14 No. Adivasi Para, WEBEL IT Park,  
Kalyani - 741235  
West Bengal

The quotation will be opened at 3.00 PM on the same day. Tenderer or their representative may be remain present if interested at the time of opening of the tender.

The printing charges should be quoted (per page) for English and Hindi and Hard/Soft binding. and making complete set in hard copy as per the table given below.

Name of the work	Rate (in Rupees)
1) Printing Charges (per page ) in English and Hindi including typing, binding and other expenses incidental to this work (exclusive of all taxes)	Rs.in figures Rs. In words
2) Bind up to be done taking annual accounts and annual report also	

### Notes:

1. Annual Accounts of the institute and Annual Report in English to be provided by the institute.
2. All rates should be exclusive of taxes. Taxes should be separately mentioned.
3. Lowest rate offered will not be only criterion of this work. Quality, experience, credential will be given equal importance in this process.

(S.N. Datta)  
Registrar (Offg.)